

**AMBULANCE DIRECTORS  
LINE OF DUTY DEATH CHECKLIST (cont)**

\_\_\_ 8. Start notifying the rest of your service members. Notify them of the LODD/serious injuries. Keep this information off the airwaves and do not allow them to hear this through the media. If pagers are available, page all to call. **Any personnel that were involved in the incident itself, should immediately be taken out of service and provided with an initial defusing.**

\_\_\_ 9. Contact neighboring department. Advise them of the LODD and request for them to provide mutual aid coverage for your department. This will allow your personnel to devote their time in coping with the loss and to be with their families. It is recommended that mutual aid be provided from the onset of the incident until 24 hours after conclusion.

\_\_\_ 10. The Honor Guard will need to meet with you and the service liaison upon our arrival. We will also need to meet daily throughout the funeral planning with you or the service liaison. Please have the employee's emergency notification form available for us along with any other pertinent information you may deem necessary.

\_\_\_ 11. The Honor Guard will need to meet with the family, along with the service liaison, to introduce ourselves and to discuss the funeral arrangements, benefits and other resources available to them.